



## SLAS2027 Exhibit & Sponsorship Terms and Conditions

I, the undersigned, desire to participate in the Society for Laboratory Automation and Screening's ("SLAS") SLAS2027 International Conference ("Event") In exchange for being permitted to participate in and enjoy the benefits of the Event, I acknowledge and agree to the following:

### 1. PAYMENT OF EXHIBITION SPACE

Applications received before **September 9, 2026** must be accompanied by a nonrefundable deposit in the amount of 50% of the total space rental charges (payable in U.S. funds and drawn on a U.S. bank). Applications received without such payment will not be processed nor will space be assigned.

Exhibitors who reserved space onsite at or before the SLAS2026 event in Boston must submit the 50% deposit no later than **March 2, 2026**.

Please note: Deposit deadlines relate only to the timing of payments and do not change cancellation liability as noted in Section 3.

The full balance of the space rental charge is due on **September 9, 2026**. Applications submitted after **September 9, 2026** must be accompanied by payment in full of the space rental charges.

Accepted forms of payment include credit card and ACH/wire. Check payments are not accepted. Any applicable wire transfer or bank fees must be paid by the exhibiting company.

Payments via ACH or wire must be received within 30 days of reservation. If payment is not received within this 30-day period, the application will not be processed, the booth assignment will be released, and cancellation fees will apply.

### 2. PAYMENT OF SPONSORSHIP ITEMS

Sponsorship payments are due in full at the time of reservation. Payments via ACH/wire must be received within 30 days of reservation. If payment is not received, the sponsorship will be released. Sponsorships are non-refundable. Applicable fees are added to each sponsor item purchased for companies who are not exhibiting.

### 3. CANCELLATION AND REFUNDS

All cancellations of space must be received in writing. If space is reduced, the net reduction of space will be treated as a cancellation of that space. If SLAS receives a written request for cancellation of space prior to **March 2, 2026**, the exhibitor will be liable for **50%** of the total space rental charges.



If SLAS receives a written request for cancellation of space after **March 2, 2026**, the exhibitor will be liable for **100%** of the total space rental charges. No refunds will be made after this date. The cancelling exhibitor is responsible for 100% of the total contracted rental charges. Exhibitors who cancel and have a remaining balance must pay the amount due based on their date of cancellation.

**IMPORTANT:** Exhibitors canceling after March 2, 2026 are responsible for the full 100% of contracted space fees even if they have only paid the 50% deposit at the time of cancellation. The September 9, 2026 final payment deadline does not reduce or delay this 100% liability.

**Booth Swap:** SLAS will not offer refunds or credits to companies that choose to move from a booth with a corner fee to an inline booth. Any reduction in fees as a result of such a booth change will be treated as a cancellation of that portion of space or benefits.

All late payments shall bear monthly compounding interest at the rate of 1.5% per month beginning 30 days after the close of the event. In addition, Exhibitors failing to pay their cancellation fee will forfeit the ability to participate in future SLAS events until their outstanding balance is paid in full.

Badge allotments and/or booth benefits for any reduced or canceled space will be forfeited. SLAS reserves the right to adjust these allotments as appropriate.

No-shows will be treated as cancellations and the exhibiting company will lose all accumulated points toward the following year's space assignments.

It is expressly agreed by the exhibitor that in the event they fail to pay the space rental at the times specified or fail to comply with any other provisions contained in these rules and regulations concerning their use of exhibit space, SLAS shall have the right to reassign the confirmed booth location or to take possession of said space and re-lease same, or any part thereof, to such parties and upon such terms and conditions as it may deem proper. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit as liquidated damages, all amounts paid, regardless of whether SLAS reassigns the space.

In case the exposition shall not be held for any reason whatsoever, then and there upon the rental and lease of space to the exhibitor shall be terminated. In such case the limit claim for damage and/or compensation by the exhibitor shall be the return to the exhibitor of the pro rata amount already paid for space for this specific event.

Unpaid balances will be sent to collections within 30 days following the closure of the Event. SLAS reserves the right to apply late fees on collections notices at any rate it deems appropriate at monthly intervals from the date of the final invoice. Charges for collections services will be added to each late invoice.

#### 4. CANCELLATION OF SPONSORSHIP

If the sponsorship is canceled before payment is received, full payment must be still made. All cancellation fees must be paid in full before participating at future SLAS events. Sponsorships are non-refundable from the time of reservation.

#### 5. SPACE RENTAL AND SPONSORSHIPS

Whenever possible, space assignments will be made by SLAS in keeping with the preferences as to location requested by the exhibitor. Priority Points will be utilized to determine space selection with event Exhibitors and Sponsors receiving priority booking for the initial round of space selection.

SLAS, HOWEVER, RESERVES THE RIGHT TO MAKE THE FINAL DETERMINATION OF ALL SPACE ASSIGNMENTS IN THE BEST INTERESTS OF THE EXHIBITION.

#### 6. PAYMENT AND CANCELLATION QUICK REFERENCE TIMELINE

##### Payment Deadlines

- **Deposit: At application – 50%** of total space rental charges due. After September 9, 2026, full payment is required at the time of application.
- **Final Balance/Full Payment: September 9, 2026** – Full 100% of space rental charges due.
- **Accepted Forms of Payment:** Credit card or ACH/wire (check payments not accepted). All wire transfer or bank fees are the responsibility of the exhibitor.
- **ACH/Wire Payments:** Must be received within 30 days of invoice.

##### Cancellation Liability Deadlines

- **On or before March 2, 2026:** Exhibitor liable for **50%** of total space fees.
- **After March 2, 2026:** Exhibitor liable for **100%** of total space fees, **even if only a 50% deposit has been paid**. The September 9, 2026 final payment deadline does **not** reduce or delay this liability.

##### Sponsorships

- All sponsorship items are **non-refundable** from the time of reservation. Cancellation of a sponsorship does not relieve the sponsor of financial responsibility.

#### 7. USE OF SPACE, SUBLETTING OF SPACE

No exhibitor shall assign, sublet or share the space allotted with another business or firm unless approval has been obtained in writing by SLAS. SLAS reserves the right to decline these requests. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibitor's display except where approved by SLAS. Exhibitors must show only goods manufactured or dealt in by them in the regular course of business. Should an article of non-exhibiting firm be required for operation or demonstration in an exhibitor's display, identification of such article shall be limited to the usual and regular nameplate, imprint or trademark under which same is sold in the general course of business. No

firm or organization not assigned exhibit space will be permitted to solicit business within the event space.

## **8. SLAS SUITCASING POLICY**

Suitcasing is defined as any activity intended to solicit business, promote products or services, or distribute materials to event participants without prior written authorization from SLAS. Only confirmed exhibitors and sponsors are permitted to engage in sales or promotional activity at the Event.

Any individual observed soliciting business in event spaces (including aisles, public areas, meeting rooms, or another company's exhibit booth) in violation of this policy may be subject to immediate removal from the Event without refund. SLAS reserves the right to impose additional sanctions, including denial of participation in future SLAS events.

## **9. SAFE MEETING GUIDELINES**

SLAS will adhere to and publish safe meeting guidelines developed in conjunction with the event facility and applicable governing bodies if and as deemed necessary. By registering for this event, participants agree to abide by the guidelines in place at the time of the live event. Safety guidelines will be communicated to registrants via email and the event website. SLAS reserves the right to remove non-compliant participants from the event without refund. SLAS reserves the right to amend these guidelines at any time for any reason.

## **10. INSTALLATION AND REMOVAL**

SLAS reserves the right to fix the time for the installation of a booth prior to the Event opening and for its removal after the conclusion of the Event. Any space not claimed and occupied by two (2) hours prior to the published Event opening time may be resold or reassigned without refund. Installation of all exhibits must be fully completed by the opening time of the exposition.

Exhibits must be staffed during all Event hours and may not, to any extent, be dismantled before the Event closing. Any early dismantling or packing shall be considered a breach of this agreement and may affect future applications. Exhibitors dismantling early will be charged applicable fees related to early dismantle and will forfeit priority points on the following year's booth selection.

Exhibitors are accountable for the disposal of any booth materials left behind after dismantle. It is the exhibitor's responsibility to arrange for the removal of such materials from the event premises. Should any materials be left behind, the exhibitor is liable to pay any associated disposal fees incurred. Failure to do so may result in additional penalties or restrictions as deemed appropriate by SLAS.

## **11. ARRANGEMENT OF EXHIBITS**

Each exhibitor is provided an official Exhibitor Kit. The Exhibitor Kit describes the type and arrangement of exhibit space and the standard equipment provided by SLAS for booth construction. All booth space must be arranged and constructed in accordance with the guidelines, provisions and limitations contained in the Exhibitor Kit. If, in the sole opinion of



SLAS, any exhibit fails to conform to the Exhibitor Kit guidelines, or the provisions set forth herein, such exhibit will be prohibited from functioning at any time during the exposition. Exhibits not conforming may be dismantled or modified, at cost to the exhibitor, at the sole judgment and discretion of SLAS.

For specific guidelines at the San Diego Convention Center, please review their current event guidelines linked [here](#).

**Exhibitor Plan Review.** Booth construction plans and layout arrangements for island booth spaces, or involving other unusual construction features, must be submitted for approval at least sixty (60) days prior to the opening of the exposition.

**Compressed Air, Gas, and Water.** Access to compressed air, gas and water connections cannot be guaranteed in all locations and booth relocation may be required to provide desired utilities. If your display requires one of these utilities, please contact show management as soon as possible to confirm feasibility in your booth location.

## 12. EXHIBITS AND PUBLIC POLICY

Each exhibitor is charged with knowledge of all State, County and City laws, ordinances and regulations pertaining to health, fire prevention and public safety, while participating in this exposition. Compliance with such laws is mandatory for all exhibitors and the sole responsibility is that of the exhibitor. No part of the building shall be defaced in any manner, nor shall signs or other articles be posted, nailed, taped or otherwise affixed to any pillars, doors, walls or other parts of the building. This includes following any weight restrictions that the venue may have. Any and all damages, losses, expenses and/or costs resulting from failure to observe this notice shall be payable by the exhibitor.

The exhibitor must, at his expense, maintain and keep in good order his exhibit and the space for which he has contracted.

SLAS and service contractors have no responsibility pertaining to the compliance with laws as to public policy as far as individual exhibitor's space, materials and operation is concerned. Should an exhibitor have any questions as to the application of such laws, ordinances and regulations to his exhibit or display, SLAS will endeavor to answer them.

Exhibitors must comply with City and State fire regulations. All booth decorations including carpeting must be flame-proofed and all hangings must clear the floor. All exits, hallways, aisles and fire control apparatus must remain clear and unobstructed at all times. Electrical equipment and wiring must conform with National Electrical Code Safety Rules. Use of butane or bottled gas is not permitted. Use of propane and hazardous materials is prohibited. Use of balloons is prohibited.

Independent contractors must conform to IAEM, ESCA and ED&PA guidelines and must be signatory to a current local collective bargaining agreement.

### **13. STORAGE OF PACKING CRATES AND BOXES**

Unattended freight in any display space as of one hour prior to Event opening will be removed and stored at the exhibitor's sole risk and expense.

Exhibitors will not be permitted to store packing crates and boxes in their booths during the exhibit period; but these, when properly marked, will be stored and returned to the booth by service contractors. It is the exhibitor's responsibility to mark and identify their crates. Crates not properly marked or identified may be destroyed. SLAS assumes no responsibility for the contents of crates or boxes improperly labeled as "empty."

The removal and return of large crates that cannot be handled by hand trucks will be charged for at prevailing rates. Crates, boxes or other exhibit materials unclaimed by the exhibitor after the Event will be removed at the exhibitor's expense. Exhibitors will be billed by the service contractor for removal time and materials at prevailing rates. Neither SLAS, the service contractor nor the exhibit facility shall assume any liability whatsoever for loss or damage.

### **14. SOCIAL ACTIVITIES**

Any social function or special event planned by an exhibiting company to take place over official Event dates must be pre-approved by SLAS. Exhibitor agrees to withhold sponsoring hospitality suites/rooms or other functions during official conference and exposition activities, including exhibit hours, social functions, educational seminars, and any other related activities scheduled by SLAS. Distribution of exhibitor materials is not permitted to attendee sleeping room doors, SLAS meeting rooms, or anywhere else in the hotel and/or exhibit facility except in the specified booth space unless given approval by SLAS.

### **15. OPERATION OF EXHIBITS**

SLAS reserves the right to restrict the operation of, or evict completely, any exhibit, which in its sole opinion, detracts from the general character of the exposition as a whole. This includes, but is not limited to, an exhibit which, because of noise, flashing lights, method of operation, display of unsuitable material, is determined by SLAS to be objectionable to the successful conduct of the exposition as a whole. Use of so-called "barkers" or "pitchmen" is strictly prohibited.

All demonstrations or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided within the exhibit space for the comfort and safety of persons watching demonstrations and other promotional activities. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstrations or other promotions.

***Alcoholic Beverages.*** Exhibitors may not serve alcoholic beverages in the exhibit hall unless approved by SLAS.

***Contests, Drawings and Lotteries.*** All unusual promotional activities must be approved in writing by SLAS no later than 60 days prior to the opening of the exposition.

**Literature Distribution.** All demonstrations or other activities must be confined to the limits of the exhibitor's booth. Distribution of circulars may be made only within the official space assigned to the exhibitor distributing such materials. No advertising circulars, catalogs, folders or devices shall be distributed by exhibitors in the aisles, meeting rooms, registration areas, lounges, lunch areas, or grounds of the host facility. Trade publishers are prohibited from soliciting advertising during the Event. Trade publications may be distributed from their booth, but automatic distribution is prohibited. Any exhibitor seen distributing materials outside of their official booth space is subject to cancellation without refund.

**Copyright Licensing.** Exhibitor is solely responsible for obtaining any required licenses to broadcast, perform, or display any copyrighted materials including but not limited to music, video, and software. Exhibitor shall indemnify and hold harmless SLAS and facility against cost, expense or liability which may be incident to, arise out of or be caused by Exhibitor's failure to obtain requisite license.

**Sound.** Exhibits which include the operation of musical instruments, radios, sound projection equipment or any noise making machines must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons, nor cause the aisles to be blocked. Operators of noisemaking exhibits must secure approval of operating methods before the exhibit opens. SLAS shall be the sole judge of what constitutes appropriate sound levels.

**Live Animals.** Live animals are prohibited.

**Balloons.** At no time are exhibitors allowed to bring helium balloons into the facility. Helium tanks cannot be brought into the facility. All air and gases must be ordered through your Event Services Manager.

**Candles.** Candles are permitted for dining setting for the ballroom and exhibit halls so long as the flame from the candle does not exceed the height of the required fire safe enclosure. All candles and required encasements to be used must be approved by the local Public Safety Department.

**Fire Safety.** The use of welding equipment, open flames, decorative candles or smoke emitting devices or materials is prohibited. Exceptions for dining settings only may be made with prior approval of the Fire Marshal. See [San Diego Convention Center Regulations](#) for full Fire Safety regulations.

**Weapon Policy.** Weapons of any type, functional or non-functional, such as firearms, swords, knives, throwing knives, crossbows, stars, bows, boomerangs, darts, tazers, etc. are strictly prohibited within the facilities, and they may not be used or displayed at scheduled events. The convention center strictly prohibits all persons from carrying a handgun, firearm, or prohibited weapon of any kind while on the property or within a facility under the convention center control, regardless of whether the person is licensed to carry a handgun. This policy applies to all convention center employees, contractors, temporary employees, clients, visitors and guests.

Participants found in possession of the above mentioned items will be asked to remove the item from the facility immediately. Refusal to comply will result in removal from the event from may result in legal action. Only on-duty law enforcement agents, who have been given prior authorization by the Manager, Public Safety to carry a weapon on the property, will be permitted to carry firearms.

Replica weapons are allowed, but require express written authorization for the use and/or possession by the Manager, Public Safety and by SLAS. Replica weapons must only be used as props or display with justification for business use provided. Replicas will be allowed if the replica weapon is inspected, approved and peace bonded by the Manager, Public Safety prior to entry into the facility. The convention center reserves the right in its sole discretion to revoke the use of replica weapons within.

**Booth Representatives.** Booth representatives, including models or demonstrators, must be properly registered and wear badges. Spouses are invited to visit the exhibit hall only with appropriate credentials. To ensure safety and protection, persons under the age of eighteen (18) may not staff the booth or assist in the move-in and/or move-out of any exhibit. Booth representatives are prohibited from entry into another exhibitor's booth without permission of that exhibitor and from photographing or examining another exhibitor's booth without permission from that exhibitor.

**Photographing & Filming of Exhibits.** Each exhibitor has control over the space it has rented and may prevent those considered its competitors from gaining access to, photographing, or videotaping its exhibit. The taking of pictures, other than by the official photographer/videographer, is expressly prohibited during setup, dismantling and non-exhibit hours. The exhibitor may grant permission to have its exhibit photographed, videotaped, or an audio presentation taped, during exhibit hours. No exhibitor shall deny any reasonable request from Show Management or the official photographer/videographer to photograph or film the exhibit from outside the perimeter of the booth.

**Badge Sharing.** Sharing of registration badges is not permitted at any time before or during the event. Badges are issued to, can be picked up by and used only by the Attendee named in the registration record confirmed by SLAS. Sharing of badges against this policy will result in removal from the event, loss of current and future registration and exhibitor privileges.

**Irregular Activities.** All unusual giveaway items must be approved in writing by SLAS no later than 60 days prior to the opening of the exposition. All exhibitors distributing approved "stick-ons" may not place the "stick-ons" on the attendees' badges.

**Robot Demonstrations.** Exhibitors must adhere to rules and regulations set forth by SLAS ([SLAS Robot Safety Policy](#)).

**Bell Persons/Couriers.** Neither bell persons from surrounding hotels nor couriers are allowed in the building or on the Event floor. Deliveries must arrive at the loading dock area, to be moved by contract laborers or received by contract laborers at the doors.

**Distribution of Flyers.** The distribution of flyers is prohibited in all public areas. Additionally, adhesive-backed decals may not be given away or utilized. Any costs incurred by the Convention Center for the removal of these items will be charged to the exhibitor or sponsor.

**Hand-Carry Policy.** Exhibitors are only permitted to move material that is hand carryable by one person in one trip, without the use of dollies, hand trucks, or other mechanical equipment. Exhibitors with hand-carry items should park in the parking garage and hand carry through an entrance, not the loading dock.

**Material Handling.** All freight must be shipped or delivered per instructions provided in the Exhibitor Services Kit. The union has jurisdiction over the operation of all material handling equipment, all unloading and reloading, and handling of empty containers.

**Glitter, Confetti, Popcorn & other Materials.** The use of glitter, confetti, sand, or simulated snow types of material, as well as popcorn, is not permitted. Popcorn is not permitted without prior written approval from SLAS. Additional cleaning charges may apply if approved and are the responsibility of the exhibitor.

**Pyrotechnics, Lasers & Hazer/Fogger Equipment.** A special permit is required for the use of pyrotechnics and/or lasers. Each situation must be individually pre-approved by SLAS, the convention center and the Fire Marshal. If pre-approved, the use of pyrotechnics and or lasers will be strictly controlled and continuously monitored. Standby fire personnel may be required. Exhibitor/Sponsor will be charged for the cost of standby personnel.

## **16. LIABILITY AND INSURANCE**

All property of the exhibitor remains under his custody and control in transit to and from the exhibit hall and while it is in the confines of the exhibit hall. Neither SLAS, its service contractors, the management of the exhibit hall nor any of the officers, staff members or directors of any of the same are responsible for the safety of the property of exhibitors from theft, damage by fire, accident, vandalism or other causes, and the exhibitor expressly waives and releases any claim or demand he may have against any of them by reason of any damage to or loss of any property of the exhibitor.

All exhibitors are required to carry general liability coverage from a reputable insurance company in good standing with minimum policy limits of \$1,000,000 per occurrence and \$1,000,000 aggregate at their own expense. Insurance Coverage is not optional.

This insurance must be in force during the lease dates of the event. The following must be listed as additional insured: Society for Laboratory Automation and Screening, SB Expos & Events, Freeman, and the San Diego Convention Center. Proof of insurance must be submitted to SLAS prior to setup of booth space at the Event.

## 17. INDEMNIFICATION

Exhibitor agrees that it will defend, indemnify and hold and save SLAS and the Society for Laboratory Automation and Screening (SLAS), and their respective directors, officers, members, employees, agents, volunteers and other representatives, (collectively "Indemnified Parties") whole and harmless of, from and against all claims, demands, actions, damages, loss, cost, liabilities, expenses and judgments recovered from or averted against the Indemnified Parties on account of injury or damage to person or property to the extent that any such damage or injury may be incident to, arise out of, or be caused, either proximately or remotely, wholly or in part, by an act, omission negligence or misconduct on the part of Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees or of any other person entering upon the Premises leased hereunder with the express or implied invitation or permission of Exhibitor, or when any such injury or damage is the result, proximate or remote, of the violation by Exhibitor or any of its agents, servants, employees, contractors, patrons, guests, licensees or invitees of any law, ordinance or governmental order of any kind, or when any such injury or damage may in any other way arise from or out of the occupancy or use by Exhibitor its agents, servants, employees, contractors, patrons, guests, licensees or invitees of the Premises leased hereunder.

Such indemnification of the Indemnified Parties by Exhibitor shall be effective unless such damage or injury may result from the sole negligence, gross negligence, or willful misconduct of SLAS. Exhibitor covenants and agrees that in case any of the Indemnified Parties shall be made a party to any litigation commenced by or against Exhibitor or relating to this lease or the Premises leased hereunder, then Exhibitor shall and will pay all costs and expenses, including reasonable attorneys' fees and court costs, incurred by or imposed upon the Indemnified Parties by virtue of any such litigation.

***Property Damage.*** Neither SLAS nor Exhibitor shall be responsible for any loss of or damage to property of the other party hereto, including, but not limited to, loss or damage occasioned by theft, fire, smoke, acts of God, public enemy, riot, civil commotion or other insurable casualty, and SLAS and Exhibitor expressly waive any claim for liability against the other party hereto with respect to any such loss or damage. In the event that such occurrence results in cancellation of the exposition, each party hereby releases the other from obligations under this contract. Accordingly, it shall be the responsibility of SLAS and Exhibitor, respectively, to secure its own insurance or otherwise protect itself and its property against such loss or damage.

***Use of Certain Property.*** Exhibitor will assume all costs arising from the use of patented, trademarked, or franchised materials, devices, processes, or dramatic rights used on or incorporated in the exhibitor's space. Exhibitor shall indemnify, defend, and hold harmless SLAS, the City and their officers, directors, members, agents, and employees from and against all claims, demands, suits, liability, damages, losses, costs, attorneys' fees and expenses of whatever kind or nature, which might result from or arise out of use of any such material(s) described above.

**18. WAIVER.**

SLAS shall not be deemed to waive any of its rights hereunder unless such waiver is explicitly stated as a waiver in writing and signed by SLAS. No delay or omission by SLAS in exercising any of its rights shall operate as a waiver of such rights and a waiver of rights in writing on one occasion shall not be construed as a consent to or a waiver of any right or remedy on any future occasion.

**19. ATTORNEYS' FEES.**

Should SLAS find it necessary to employ an attorney or attorneys to enforce any of the provisions of this agreement or to protect in any manner its interest or interests under this agreement, SLAS, if it is the prevailing party, shall be entitled to recover from the other party all reasonable costs, charges, and expenses including attorneys' fees.

**20. AMERICANS WITH DISABILITIES ACT.**

Exhibitors acknowledge their responsibilities under the Americans with Disabilities Act (hereinafter "Act") to make their booths accessible to handicapped persons. Exhibitor shall also indemnify and hold harmless SLAS, and facility against cost, expense, liability or damage which may be incident to, arise out of or be caused by Exhibitor's failure to comply with the Act.

**21. STATEMENT OF CONDUCT.**

SLAS has adopted the following [Statement of Conduct](#). By agreeing to the terms and conditions within Event registration, you are agreeing to abide by this Statement of Conduct. SLAS reserves the right to remove a non-compliant participant from the Event without refund.

**22. EVENT CANCELLATION.**

SLAS reserves the right to cancel this Event due to circumstances beyond the control of the organization. In the Event of cancellation, SLAS will display best effort to make exhibitors and attendees aware of the cancellation in a timely fashion. Refunds of exhibition fees are not guaranteed in these circumstances. SLAS will make every effort to refund fees less expense incurred by SLAS at the time of cancellation.

**23. PRIVACY POLICY.**

U.S.: <https://www.slas.org/privacy.cfm> EU/UK: <https://www.slas.org/privacy-notice-eu-uk/>

**24. OTHER REGULATIONS.**

Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of SLAS.

The SLAS Shall have full power to interpret, amend, and enforce these rules and regulations, provided exhibitors receive notice of any amendments when made. Each exhibitor and its employees agrees to abide by the foregoing rules and regulations and by any amendments or additions thereto in conformance with the preceding sentence. Exhibitors or their representatives who fail to observe these conditions of contract or who, in the opinion of SLAS, conduct themselves unethically may immediately be dismissed from the exhibit area without refund or other appeal.

**25. EXHIBITOR AND AFFILIATE FACILITY USE.**

Exhibitor shall comply with all applicable laws, codes, and rules and regulations of the federal, state, and city governments and the convention facility, as well as all rules and regulations of the Expo, set forth herein. Specific San Diego Convention Center Regulations can be found here: <https://www.visitsandiego.com/exhibitors/regulations>. All public function space in the San Diego Convention Center is controlled by SLAS. No function space will be released to exhibiting firms or other commercial firms for functions concurrent with SLAS2027 without the permission of Show Management. Good taste and conformity to the purposes of the meeting must prevail. Showing of equipment or product presentations to registered members or guests of SLAS by exhibiting firms other than on the exhibit floor during the stated hours is expressly prohibited.

## **26. IN-LINE BOOTHS.**

In-line booths have only one side exposed to an aisle and are generally arranged in a series along a straight line. Regardless of the number of in-line booths utilized, (e.g., 10' x 20', 10' x 40', etc.), display materials must be arranged in such a manner so as not to obstruct sight lines of neighboring exhibitors. The maximum height of 8 feet is allowed only in the rear half of the booth space, with a 4-foot height restriction imposed on all materials in the remaining space forward to the aisle. When three or more in-line booths are used in combination, as a single exhibit space, the 4-foot height limitation is applied only to that portion of exhibit space that is within 10 feet of an adjoining booth.

## **27. ISLAND BOOTHS**

Island booths are booths exposed to aisles on all four sides, with a minimum size of 20'x20'. Supplementary regulations governing such exhibits are the following:

- a. Island booths are restricted to 20 feet in height.
- b. The entire cubic content of the space may be used up to the maximum allowable height of 20 feet including signage (hanging or stationary), banners, trusses and hanging lighting systems.
- c. Any hanging signage will be hung at 20 feet from the floor to the top of the sign.
- d. No signage, lighting fixtures, or light/sign trusses are allowed outside the boundaries of the exhibit space.

## **28. EXHIBIT STAFF REGISTRATION**

The official SLAS badge must be worn whenever a representative is in the exhibit hall. Each exhibit must be fully operational and staffed during the open exhibit hours as defined. Booths should be manned by company specialists who are qualified to discuss details of their company's products or services.

## **29. LABOR.**

Rules and regulations for union labor are made by the local unions and may change at any time. Where union labor is required because of building or contractor requirements, it will be necessary for the exhibitor to comply with these regulations. Information regarding specific regulations that are applicable may be obtained from the official contractor. Displays, painters, carpenters, electricians, AV techs, Photographers, and other skilled labor can be arranged

through the official contractor at established rates. Labor order forms will be included in the Exhibitor Services Kit. Exhibitors must abide by these Union rules. Not following these policies may result in additional fees to the exhibitor/sponsor and/or restrictions on future bookings. All charges associated with union labor are the exhibitor/sponsors responsibility to pay.

### **30. FOOD AND BEVERAGE**

Exhibitor distribution of food and beverages for consumption in the building is prohibited, except with written permission from Show Management. All requests must be submitted in writing. The venue reserves the right to purchase, prepare and provide all food and beverage items. Food and beverage items cannot be brought in from outside the facility. The Convention Center has an exclusive agreement to provide all catering and concessions within the facility. If staff witness an individual bringing outside food into the Convention Center, they will be turned away.

For full regulations on Food and Beverage as well as sampling, please refer to the [San Diego Convention Center Regulations](#).

### **31. SECURITY**

SLAS will provide 24-hour guard service in and around the Exhibit Hall from installation through dismantling and will exercise reasonable care for the protection of Exhibitors' materials and displays. The furnishing of such service is in no case to be understood or interpreted by Exhibitors as a guarantee to them against loss, theft, and/or damage of any kind. SLAS or any officer, its agents, staff members, the venue, or the official general service contractor, will not be liable for the safety of the Exhibitors' property, agents, or employees from theft and/or damage by fire, accident, or any other causes. Exhibitors wishing to insure their exhibit materials, goods, and/or wares of exhibits against theft, damage by fire, accident, or loss of any kind must do so at their own expense.

### **32. LIST PUBLICATION**

The list of SLAS exhibitors, in whole or in part, shall not be published other than in SLAS official publications.

### **33. SEVERABILITY**

All agreements and covenants contained herein are severable, and in the event any of them shall be held to be invalid by any competent court, this agreement shall be interpreted as if such valid agreements or covenants were not contained herein.

### **34. SPONSORED CONTENT**

The purpose of a Sponsored Educational Event is to further the knowledge of meeting attendees through product and service displays, education, and demonstrations. The speaker agreement is solely between the sponsoring company and the speaker. SLAS will take no responsibility for the content; the sponsoring company is required to oversee appropriate material. Sponsors warrant the content and all supporting material will not contain anything illegal, defamatory, or indecent or infringes on any third parties' statutory or common law right, including any intellectual property rights. Products or services exhibited must be pertinent to the attendees' professional interest. Show Management reserves the right to request the immediate withdrawal of any presentation believed to be injurious to the purpose of the



organization or event.

### **35. VIOLATIONS**

SLAS may, at its sole discretion, remove, prohibit or limit future exhibiting privileges for violations of the Rules and Regulations. In addition, violation of any of these Rules and Regulations by the exhibitor or his or her employees or agents shall at the option of SLAS forfeit the exhibitor's right to occupy space and such exhibitor shall forfeit to SLAS all monies paid or due. Upon evidence of violation, SLAS may take possession of the space occupied by the exhibitor, and may remove all persons and goods at the exhibitor's risk. The exhibitor shall pay all expenses and damages that SLAS may incur thereby.

### **36. GOVERNING LAW**

This agreement and all matters arising out of or relating to this agreement, whether sounding in contract, tort, or statute are governed by, and construed in accordance with, the laws of the State of Illinois, United States of America without giving effect to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of laws of any jurisdiction other than those of the State of Illinois.

### **37. CHOICE OF FORUM**

Each party irrevocably and unconditionally agrees that it will not commence any action, litigation, or proceeding of any kind whatsoever against any other party in any way arising from or relating to this agreement in any forum other than the US District Court for the Northern District of Illinois or if such court does not have subject matter jurisdiction, the courts of the State of Illinois sitting in DuPage County, and any appellate court from any thereof. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

I have read all the terms and conditions contained herewith and have reviewed the payment terms stated above. I understand that this contract is legally binding between SLAS and my organization. I am authorized to approve, and hereby agree to be bound by, the terms and conditions of this contract.

The Applicant acknowledges that the SLAS2027 International Conference & Exhibition document forms part of the contract arising upon the acceptance of this Application. The Applicant further acknowledges and agrees that no contract exists between the undersigned Applicant and SLAS unless and until SLAS completes the acceptance portion of this Application below.

Print Name:

Email Address:

Phone #

Company Name:

Signature:

Date: