IMPORTANT DEADLINES

DATE	TASK / DEADLINE	EVENT PARTNER
September 8, 2025	Full Payment Due	SLAS2026 Exhibitor/Sponsor Portal
November 20, 2025	Certificate of Insurance (COI) Upload	ExhibitorInsurance.com: submission link
November 20, 2025	Exhibitor Appointed Contractor (EAC)	ExhibitorInsurance.com: submission link
December 1, 2025	Island Booth Rendering Upload	SLAS2026 Exhibitor/Sponsor Portal
December 1, 2025	Priority Points Calculated – last chance to purchase sponsorships for $$ to be counted towards SLAS2027 booth selection	SLAS2026 Exhibitor/Sponsor Portal SLAS Sponsorship Sales
December 8, 2025	New Product Award Submission	SLAS
December 18, 2025	Lead Retrieval Early Discount Ends	SB Expos & Events
December 19, 2025	Lead Retrieval Developers Kit – Order	SB Expos & Events
January 6, 2026	Freeman Advanced Warehouse Begins Accepting Exhibitor Shipments	• Freeman
January 7, 2026	Housing Discount Deadline	• Omni Boston Hotel at the Seaport • Renaissance Boston Waterfront Hotel

January 8, 2026	Freeman Discount Deadline for the following:
	• Audio Visual Services
	• Furnishings
	• Flooring
	• Cleaning
	• Labor Services
	  • Install & Dismantle
	  • Forklift
		• Freeman

January 8, 2026	Photography	Robb Cohen Photography & Video
January 8, 2026	Housing Discount Deadline	• The Westin Boston Seaport District (Headquarters Hotel) • Aloft Boston Seaport District
January 20, 2026	Rigging Order Deadline	JCalPro
January 20, 2026	Internet/Electrical Order Deadline	MCEC, formerly BCEC
January 20, 2026	Plumbing Service Order Deadline	MCEC, formerly BCEC
TBD	Catering Order Deadline	Levy Restaurants
January 29, 2026	Freeman Advanced Warehouse Deadline before Addt'l Fees Apply	Freeman
February 4, 2026	Exhibitor Badge Registration Deadline	SB Expos & Events
February 5, 2026	Exhibitor Shipments can begin to arrive at the Thomas Michael Menino Convention Center (MCEC, formerly BCEC)	Freeman

OFFICIAL VENDORS

Official Vendors can be identified with the SLAS Official Vendor logo.

Please use this quick reference guide to identify the proper contact to answer your questions regarding your participation in SLAS2026.

SERVICES	PROVIDERS	CONTACT INFORMATION
Attendee Email List	SB Expos & Events	Attendee Email Order Form
Audio Visual	Freeman	Freeman Exhibitor Service Kit
Booth Design/ Rental	Freeman	solutions@freemanco.com
Catering	Levy Restaurants	617-954-1184 bcecexhibitororders@levyrestaurants.com
Cleaning	Freeman	Freeman Exhibitor Service Kit
Compressed Air/ Plumbing	MCEC, formerly BCEC	customerservice@massconvention.com
Electrical	MCEC, formerly BCEC	customerservice@massconvention.com
Exhibitor Liability Insurance Program	ExhibitorInsurance.com	Sample COI and Exhibitor Insurance Information Sheet
General Services Contractor	Freeman	Freeman Exhibitor Support 1.888.508.5054 or 1.817.210.4869 Click HERE to Order
Housing	-The Westin Boston Seaport District (Headquarters Hotel) -Omni Boston Hotel at the Seaport -Renaissance Boston Waterfront Hotel -Aloft Boston Seaport District	To receive the SLAS2026 discounted rate, please book rooms/ room blocks using the links on the Official Housing Page
Internet	MCEC, formerly BCEC	customerservice@massconvention.com
Lead Retrieval	SB Expos & Events	slasleads@discoversb.com Lead Retrieval Webpage – Coming Soon
Photography	Robb Cohen Photography & Video	Robb@RobbsPhotos.com
Registration	SB Expos & Events	SLASReg@discoversb.com
Rigging	JCALPRO	Exhibits@jcalpro.com
Security	MCEC, formerly BCEC	customerservice@massconvention.com
SLAS Exhibits & Sponsorship Dept	SB Expos & Events	SLASOps@discoversb.com
SLAS Sponsorship Purchases	SB Expos & Events	SLAS@discoversb.com
Transportation/ Shipping	Freeman Transportation	1.817.607.5183 exhibit.transportation@freeman.com
	ADDITIONAL PROVIDERS	**CONTACT INFORMATION**
Official Media Coordinator	Zyme Communications	TBD – Coming Soon