AMERICAN SOCIETY FOR HISTOCOMPATIBILITY & IMMUNOGENETICS
Annual Business Meeting October 19, 2023

San Antonio Marriott Rivercenter
San Antonio, Texas

MINUTES

Draft - pending approval at October 2024 business meeting

ASHI held its annual business meeting on October 19, 2023. The business meeting was open to all ASHI members at the 49th Annual Hybrid Meeting. Additionally, ASHI officers, directors, and ASHI staff were present.

Dr. Robert Liwski, President, called the ASHI Annual Business Meeting to order at 6:39 PM. He called for a moment of silence in remembrance of ASHI members who passed away this year as well as those affected by the conflict in Israel.

Secretary's Report
Minutes from the 2022 Annual Business Meeting were provided to meeting attendees via email prior to this meeting. In-person and virtual attendees were asked to submit their vote via a link provided in the meeting mobile app.

- **MOTION: To vote to approve the 2022 Annual Business Meeting minutes. Seconded. Approved.**

Ms. Doreen Sese reported the results of the 2023 election:

President elect: Cathi Murphey, PhD, HCLD/CC (ABB), A(ACHI)
Vice President: Carey Killion, BS, MT(ASCP), CHS(ACHI)
Doctoral board member: Eric T. Weimer, PhD, D(ABMLI), F(ACHI)
Non-doctoral board members: Arianne Mankey, BS, CHS(ACHI) and Cal Stone, MS, CHS

Treasurer's Report
Ms. Linda Buckert presented the 2022 audit findings. She reported that ASHI received an unqualified opinion ("clean") audit report from auditing firm Briggs, Bunting & Dougherty. There were no deficiencies. The Form 990 and NJ state forms were prepared & sent to the IRS.

Ms. Buckert reviewed ASHI's financial status as of August 2023. As of August 31, 2023, ASHI had total assets of $5,029,160 and total liabilities of $238,979 for total net assets of $4,790,181.

As of August 31, 2023, ASHI reported a total operating income YTD of $1,801,908 and a total operating expense YTD of $1,460,321 for a total net operating income YTD of $341,587.

As per ASHI policy, ASHI must maintain a minimum of 80% of their annual operating expenses in reserves. As of August 31, 2023, ASHI had 138% of their 2023 annual operating expenses as liquid assets (cash and investments that can be quickly converted to cash).

New Initiatives

Dr. Liwski advised attendees of the new initiatives, including:

- ASHI University and the PT program moved to the LearningBuilder platform.
- Approximately 20 existing ASHI U modules were updated and re-released.
- We launched a new page on the ASHI website for educational resources.
- The ACHI Job Analysis was completed which means that new CHT and CHS exam questions.
- The ARB now produces a monthly Commissioners Corner article in ASHI News to help labs stay up to date on all accreditation matters and regulatory affairs.
- A new taskforce was formed called the Laboratory Professionals Recruitment Taskforce. They're partnering with the American Society for Clinical Pathology to entice students in MLS programs to the field of HLA.
- We added a non-doctoral host to ASHI's Podcast Coffee & Compatibility and there's a new segment on the podcast called "The Tea" which offers listeners the opportunity to submit questions to the hosts.
- A monthly Director in Training e-newsletter was developed, and quarterly Director in Training Happy Hours are held virtually.
- We hired a professional marketing firm, Create By Influence, to extend ASHI's reach and engagement.

Strategic Plan Update

Vice President, Mr. Walter Herczyk, gave a report on ASHI's Strategic Initiatives. Mr. Herczyk stated that the ASHI Board placed their focus on four key areas: Membership & Marketing, Clinical, Education, and Science & Technology. A Task Force was assigned to each of these areas, and the ASHI board oversees their progress.

New Business

Dr. Liwski opened the floor for new business. There was none.

ASHI Headquarters

ASHI's CEO, Ms. Katherine Giovetsis, introduced the ASHI Headquarters staff and stated that it's the job of the staff to relieve ASHI volunteers of the day-to-day responsibilities of running the organization so that they can focus on achieving goals to advance ASHI's mission.

Outgoing Board Members and Committee Chairs

Outgoing board members and committee chairs were recognized for their service to ASHI.

Closing

Dr. Liwski thanked the volunteers, Board of Directors, committee members, ASHI Headquarters staff, and the full ASHI membership for their support throughout the year. He introduced incoming President, Dr. Luis Hidalgo, who spoke about his HLA career journey and future plans as ASHI President. Dr. Hidalgo adjourned the annual business meeting at 7:08 PM.

The next Annual Business Meeting is scheduled for October 24, 2024 in Anaheim, CA.