

**APEC 2024**  
**February 25-29, 2024**  
**Long Beach Convention Center**  
**Long Beach, CA**



**EXHIBIT ORDER**

Please E-mail Completed Orders to: carlos@diversifiedstaging.com

**If you do not have the latest version of Adobe Reader, you must fill out totals manually.**

Computer Displays Only	Qty	SHOW RATE	Total
24" LCD Flat Panel Display (Table Top Only)			
Video or Computer Displays	Qty	SHOW RATE	Total
<i>Not responsible for mounting to booth walls</i>			
32" LCD Flat Panel Display (Table Top Only)			
43" LCD Display Monitor			
49" LCD Display Monitor			
55" LED Display Monitor			
65" LED Display Monitor			
76" LED Display Monitor			
86" LED Display Monitor			
USB Media Player			
Floor Stand			
Computers	Qty	SHOW RATE	Total
MacBook Pro - Includes Office Software			
PC Laptop - Includes Office Software			
Printers	Qty	SHOW RATE	Total
HP B&W LaserJet 600			
HP Color LaserJet 400			
Meeting Room Equipment	Qty	SHOW RATE	Total
Wireless Microphone: Handheld / Lavalier			
Podium Microphone			
Tabletop Microphone			
USB Audio Interface			
Sound System with (2) speakers & (2) stands			
PCDI			
Computer Speakers			
8 Channel Mixer			
8' Tripod Screen			
6' Tripod Screen			
LCD Projector			
Safe Lock - LCD Projector Stand			
Advancer			
HDMA Distribution Amplifier			
<b><i>For additional items not listed above, please call for quote.</i></b>			
<b>EQUIPMENT TOTAL</b>	<b>1</b>		
<b>DELIVERY</b> ( 15 % of of line 1 )	<b>2</b>		
<b>DRAYAGE</b> ( 10 % of Equipment Rental Only )	<b>3</b>		
<i>Orders Received after will be subject to an ADDITIONAL 25% CHARGE</i>			
<b>TOTAL DUE</b>			
Delivery Information			
On-Site Contact:	Onsite PH#:		
E-Mail Address:			
Booth #:	Room #:		
Delivery Date & Time:	Pickup Date & Time:		

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<b>Customer Information</b>		
Customer Name:		
Company Name:		
Address:		
City:	State:	Zip:
Ordered By:	Phone:	
E-mail Address:	Fax:	
<b>Method of Payment</b>		
<p><b>Please fill out name and e-mail address of cardholder. You will receive a link via email from Chase Bank to complete payment.</b></p>		
Cardholder's Name (as appears on card):		
Cardholders E-mail:		
<b>Cancellation Policy:</b>		
⇒ <b>CANCELLATIONS:</b>		
A) Cancellation of equipment ordered must be received 72 <b>HOURS PRIOR</b> to delivery date to avoid a minimum one day charge.		
B) If services have already been provided at the time of cancellation, <b>100% OF ORIGINAL CHARGES</b> will be applied.		
<b>Return for Processing</b>		
<b>Diversified Staging</b>		
E-Mail: <a href="mailto:orders@diversifiedstaging.com">orders@diversifiedstaging.com</a>		
Onsite Contact - Carlos Valdez - Mobile: 630.461.0018		