



## EXHIBITOR HOTEL SUB-BLOCK REQUIREMENTS

APEC 2024 allows exhibiting companies with booth space of 400 sqft or larger to reserve a hotel sub-block within the 2024 conference housing inventory. Sub-block requests must be submitted to APEC Show Management through the link here:

[Click Here for the APEC 2024 Exhibitor Sub-Block Request Form](#)

- 1) Sub-blocks can only be requested for 10 or more rooms at one of the following hotels:
  - a. **Hyatt Regency Long Beach**  
200 S Pine Ave, Long Beach, CA 90802  
Negotiated Rate: \$269 per night, plus applicable taxes
  - b. **The Westin Long Beach**  
333 E Ocean Blvd, Long Beach, CA 90802  
Negotiated Rate: \$259 per night, plus applicable taxes
  - c. **Hotel Maya (by Hilton)**  
700 Queensway Drive, Long Beach, CA 90802  
Negotiated Rate: \$299 per night, plus applicable taxes
  - d. **Renaissance Long Beach Hotel**  
111 E Ocean Blvd, Long Beach, CA 90802  
Negotiated Rate: \$299 per night, plus applicable taxes
  - e. **Hilton Long Beach**  
701 W Ocean Blvd, Long Beach, CA 90831  
Negotiated Rate: \$259 per night, plus applicable taxes
- 2) Requests must be received by **Friday, December 15, 2023** through the URL above. No extensions will be granted.
- 3) Once your request has been approved, APEC Show Management will facilitate an introduction with your hotel point of contact.
- 4) Only exhibiting companies with booth space of 400 sqft or larger may request a sub-block. Should a company initially request 10 rooms, and then request an additional 10 at a later date, the additional rooms will be provided based on available hotel inventory. No rooms will be added to sub-blocks after **Friday, December 15, 2023**. After this date, individual registrants can still book a room through the hotel reservation links provided in their conference registration confirmation email.
- 5) The final housing list is due to Hotel by **Tuesday, January 9, 2024**. You are responsible for all rooms on this list, regardless of cancellation.
- 6) All rooms will be paid in full using a single credit card, no exceptions. Any cancellations after **January 9, 2024** are still required to be paid in full.

Your APEC Exhibits Team

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| <b>SUB-BLOCK DEADLINES</b>         |  |
|------------------------------------|--|
| <b>Friday, December 15, 2023</b>   | Deadline to submit initial sub-block requests.                 |
| <b>Tuesday, January 9, 2024</b>    | Deadline for final housing list.                               |
| <b>Wednesday, January 10, 2024</b> | Any room cancellations are still required to be paid in full.  |
| <b>Monday, February 5, 2024</b>    | Last day for modifications to existing sub-block reservations. |