



## Important Dates & Deadlines

October 6, 2023	50% Booth Deposit Due
March 27, 2024	Exhibitor Housing Opens
April 1, 2024	Booth Balance Due
April 22, 2024	Exhibitor Online Service Manual Available
April 26, 2024	Ad Space (Program Guide) Reservation Deadline
May 1, 2024	Exhibitor Registration Opens
May 10, 2024	Artwork Due for Program Guide
May 17, 2024	Company URL/Product Categories Deadline
June 7, 2024	Deadline to Purchase Sponsorship & Advertising
	Request for Mobile Spotting Deadline
June 14, 2024	Sponsor Artwork Due
	Exhibitor Housing Rooming List Due
June 17, 2024	Deadline to Submit New Products Zone Application
June 19, 2024	Island Booth Rendering Submission Deadline
June 26, 2024	EAC and Exhibitor COI due
	First Day Shipments May Arrive to the Advance Warehouse
July 5, 2024	Request for Hanging Sign Approval Deadline
July 10, 2024	Discount Deadline – Decorator Services
	Discount Deadline – Facility Services
July 10, 2024	Exhibitor Expo Pass/Invites Available to Exhibitors





## Important Dates & Deadlines

July 26, 2024	Advance Warehouse Shipment Deadline without surcharge
August 1, 2024	Island and Mobile Units Move-In: 1:00 p.m. – 5:00 p.m.
August 2, 2024	Exhibitor Move-In: 8:00 a.m. – 5:00 p.m.
August 3, 2024	Exhibitor Move-In: 8:00 a.m. – 5:00 p.m.
August 4, 2024	Exhibitor Move-In: 8:00 a.m. – 5:00 p.m.
August 5, 2024	Exhibit Hall Walk-Thru: 8:00 a.m.
	Expo Hall Open: 10:00 a.m. – 5:00 p.m.
	Exclusive Hours: 10:00 a.m. – 2:00 p.m.
August 6, 2024	Expo Hall Open: 10:00 a.m. – 4:00 p.m.
	Exclusive Hours: 10:00 a.m. – 1:30 p.m.
	Move-Out: 4:00 p.m. – 8:00 p.m.
August 7, 2024	Move-Out: 8:00 a.m. – 12:00 p.m.